

**Reid Saunders Association
Board of Directors**

**Board Meeting Minutes
Thursday, May 11, 2017**

RSA Conference Room - 5:00 PM

Members Present: Paul Null, Mark Rempel, Dan Hill, Steve Blehm, Mike Smith, Craig Holt, Steve Hudspeth, Reid Saunders and Brett Butcher. **On voice call:** Scott Mansur and Clay Robertson

Members Absent: Justin Greene and Laura Morett

Guest: Phil Strom and Ruth Daniels

1. **Paul Null called the meeting to order at 5:05 pm.** Paul began the meeting with asking board members to pray the Board Prayer.
2. **Approval of minutes from board meeting on Thursday, April 13, 2017 (Exhibit A).** Steve Blehm made the motion to approve the minutes, Steve Hudspeth seconded, and all were in favor.
3. **Reid gave a report on Peru.** He said that he spoke on a radio station that reached 10 million people. Another highlight was that more than 500 people were treated at medical clinics and 86 of them received Christ. Reid showed a video of the trip to Peru. He said it was a great team effort! Scott Mansur shared that he went on this trip and that he was impressed of all the work Reid, Brett and Ruth did. Scott said that he shared the Gospel with 10 people and 9 received the Lord. He said the trip was well organized. From a Board member standpoint, he said it was a great experience to have gone on a trip. He wants to thank the staff for letting him be part of the trip. He saw many people be saved for the Kingdom!
4. **Discussion on the construction of a new building.** Paul indicated that there was only one item on the agenda for this meeting. To begin the discussion, he would like for someone to make the motion to follow the recommendation in the feasibility report from the Focus Group and begin the capital campaign for the construction of a new building on the Corban campus. Craig Holt said that before making the motion, the Board would like to discuss the four issues pending that are listed on last board's meeting minutes. Dan Hill said that they need to hear a report from the ministry and after hearing the report on the unfinished business, then the Board will make a motion.

Paul listed the documents that are being presented to the Board:

- Reid's personal vision for the RSA global ministry center **(Exhibit B)**
- Distinctives that Brett has prepared **(Exhibit C)**
- The plan for the partnership with Corban University prepared by Brett Butcher **(Exhibit D)**
- A letter from Matt Lucas from Corban's perspective **(Exhibit E)**
- Rough draft of the blueprint of the building by AC Architecture **(Exhibit F)**
- Brief email from Kevin Brubaker from Corban indicating that they do not have the utility costs for the new building yet **(Exhibit G)**.
- A sample of the case presentation that Mike Bartlett put together **(Exhibit H)**. This is what we would use as a base to make the case to raise the funds to build the new facility.

The above documents address some of the questions the Board had at last meeting. However, there are questions pending regarding the increase in the operating budget and the additional expenses of running an internship program. Here are the major concerns:

- How much will the upkeep of the new building is going to be? Who would be responsible for landscaping, cleaning the restrooms and parking lot, and who will do the removal of snow? What are the projected costs for maintenance and repair of the building? What are the additional utilities expenses? Brett said that Corban will not have these figures until mid-June. And that they suggested to calculate the average utilities for the same space in Salem. From utilities standpoint, it might be the same as what RSA is presently paying.
- What would happen if the ministry outgrows the building? Brett informed that since the ministry would own the

building and have a land-leasing contract with Corban. If the ministry found itself needing more space and in need to sell the new building, Corban indicated that they have additional acreage that they could sell to RSA to build a bigger building. Also, Corban could consider buying the present building.

- What would the new fixed overhead be? On that, Brett said that the ministry will not have to pay rent anymore but will have to pay for gas, air-conditioning, etc. The additional fixed overhead amounts won't be available until mid-June. Brett said that if we rent some of the building, we can cover the operating costs. So those costs would be a wash. And even Corban might offer to cover the utility expenses. Corban already said that water and internet are covered.
- Will there be a need for additional staff? Brett said that maybe RSA will need to add hours to current staff, but also the ministry could cover the need of more staff with interns.
- What will the expenses for the internship center and staff for the center be? Brett said that maybe the ministry will need to add an intern director. This is a position that several foundations would like to fund. There are no plans to expand the current staff. But, we are looking to applying for a grant from Murdock for the building this year and to apply for a second grant for the internship program next year. Brett already had discussions with the trustees and mentorships and internships are on the things they help fund.

Additional concerns:

- The succession plan, Paul said that the internship program, which has the vision of training new evangelists answers the questions of the succession plan for Reid. It is a unique opportunity that not only sells this idea to partner with Corban to enhance their program but also addresses the succession plan for the ministry. Since the new vision will increase the number of evangelists at RSA so they can continue with the vision of the ministry, increasing the gene pool is all part of the vision in growing evangelists and a great contribution can be made. Now we are going from one or two evangelists to possibly hundreds.
- The additional time Reid and Brett will be investing in the building campaign, Reid expressed that he believes that this is a significant thing for the Kingdom and that he is willing to postpone his doctorate degree studies to invest his time to the building campaign. Brett indicated that RSA has already reduced the international trips for Reid to give him time to study for his doctorate so the time is already there for him to spend on the capital campaign. Brett said that he is okay with investing of his time in the capital campaign. He only has one international trip this year and a few domestic ones. The demand won't be on Brett as much as it will be on Reid. The current ministry staff is better organized. Brett is the main one who writing appeals and provides vision casting. Mike Bartlett major job is graphic design and media. Phil can take more tasks off Brett. Brett indicated that he is the one who writes the grants, but now the Focus Groups will do this for the ministry. Ruth is assisting other organizations to do trips.

Blehm – if the Lord wants us to have the building, He will provide the money. But apart from the spiritual part of this, we still need to ask the questions.

Craig Holt summarized the discussion as follows.

- The case for the construction of the building.** The Board indicated that the new case presented to them has a clear vision that justifies the construction of a new building. Also, it includes the newly-added vision of the ministry to train the next generation of evangelists through an internship center at Corban, so they can duplicate what Reid is doing.
- A projected operating budget.** The Board expressed that from all the discussions on the possible additional expenses the ministry could acquire at the new building, weather fix assets or staffing needs, it seems that the ministry will not have that much overhead related to the new building.
- The relationship with Corban and what it means for RSA to be on Corban's campus.** The Board accepted Matt Lucas' letter which had encouraging words from Corban as to why they want RSA on its campus.
- The succession plan for Reid.** The Board is satisfied with Paul's explanation of using the internship program to increase the evangelists in the ministry so they can continue with the vision of the ministry. Mark Rempel said that LPA is an association that is already branching out and that the ministry may want to see that in writing.
- Impact on Reid and Brett's schedules since the capital campaign will take 20% to 40% of their time.** With Reid

deciding to postpone his doctorate studies to spend that time on the capital campaign and with Brett's explanation, the Board is okay with this.

Brett showed slides of the existing building at Corban that is like the building that RSA will be in. Brett explained that Corban may lease-back from RSA and that will provide revenue for the ministry. He also showed the blueprints and explained that it is better than what the ministry currently has. The new building will have 6400 Sq Ft plus the additional space from the other building, the ministry may end up with more than 8000 Sq Ft.

ACTION TAKEN: Craig moved the motion to move forward with the capital campaign, Steve Hudspeth seconded and Paul opened the time for discussion.

Mike Smith asked about future teaching opportunities for Reid. Reid said that he has a team to help teach. Brett explained that in the internship program he is designing there will be two students that they will mentor. Reid could be teaching a couple days for a Corban professor. This will be in coordination with the Bible Department, who love seeing evangelists on the field actively sharing their faiths. Brett already had a conference call with Corban to discuss the possibilities to increase their evangelistic program. Brett said that expanding the influence that RSA has in energizing people for evangelism is great.

Dan wanted to clarify that it is important to recognize that if the Board votes affirmative, that this doesn't mean that they can't change their minds. It is just to move forward.

VOTE TAKEN: Paul call the question if all were in favor and the motion passed unanimously with those present.

Craig requested the executive committee to send periodic updates to the Board on the progress of the campaign.

Paul indicated that he will contact Brad to let him know the Board's decision.

Steve move to adjourn the meeting, Mark seconded and all were in favor.

Mike Smith closed the meeting with prayer at 7:05pm

5. Next board meeting: Thursday, July 20, 2017